



14 January 2008

Caroline Longman
Postcomm
Hercules House
6 Hercules Road
LONDON
SE1 7DB

Mark Waples
Royal Mail Letters Centre
35-50 Rathbone Place
LONDON
W1T 1HQ
mark.waples@royalmail.com

Copied for information

to:

Rashidat Familusi
Postwatch
28-30 Grosvenor Gdns
LONDON
SW1W 0TT

Ruth Heller
Postcomm
Hercules House
6 Hercules Road
LONDON
SE1 7DB

CONDITION 7 NOTIFICATION: Pre-Sorted Delivery

I am writing to give you notice, under Condition 7 of Royal Mail's Licence, of changes to the terms and conditions for Pre-Sorted Delivery that will come into effect on the 14th April 2008.

These standard product modifications will apply to all and are being made as a result of customer feedback. Royal Mail will amend the terms and conditions for Pre-Sorted Delivery as follows;

1. Amend Schedule 1, clause 6.10.2 to show that if volumes reduce by 7.5%, Royal Mail will recast a Pre-Sorted Delivery contract, subject to being given three months notice. Previously contract would only be adjusted if volumes altered by 10% and so this will allow customers to have the price of their service evaluated more frequently.
2. Amend Schedule 1, clause 6.11 to show that we will adjust the price, as often as requested by a customer, as long as three months notice is given of changes to volumes.
3. Update the TUPE employment clause in line with adjustments made to TUPE in 2006.

Cont...

A copy of the new contract will be placed on Royal Mail's website and existing customers will be advised of these changes prior to them taking effect.

This letter has been copied to Postwatch and will be placed on Royal Mail's website within 4 working days.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M Waples', is displayed on a light grey rectangular background.

Mark Waples
Regulation & Commercial Policy Manager