



30 May 2007

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Copied for information to:

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**CONDITION 7 NOTIFICATION:
Extension of ability to use trays with Mailsort 1 700 & Mailsort 2 700**

Dear Caroline,

I am writing to formally notify you, under Condition 7 of Royal Mail's licence that from 30th August 2007 Mailsort 1 700 and Mailsort 2 700 customers will be able to present their mail in trays as an alternative to bags for mailings of 1 million or more items (where a mailing is defined as a single set of directs and residues).

Mailings must be presented pre-segregated according to the outward segregation alpha codes in place at the time of the mailing and within each alpha segment the selections should be loaded in selection code (ie numerical) order. At this stage the ability is not available to customers posting to/from Jersey, Guernsey or the Isle of Man owing to tray repatriation issues so these selections should continue to be bagged.

Currently the ability to use trays is available only to Mailsort 2 120 customers and from 2nd August 2007 to Mailsort 1 120 customers. This is part of Royal Mail's ongoing aim to make access to products and services as easy as possible and Royal Mail will seek to lower or remove the limit of 1 million items and other entry criteria at some point in the future.

Changes will be made to Royal Mail's literature in due course.

A copy of this letter has been sent to Postwatch and will be published on Royal Mail's website within four working days.

Cont...

Yours sincerely,

A handwritten signature in black ink, reading "M Waples", is displayed on a light grey rectangular background.

Mark Waples
Regulation & Commercial Policy Manager