



29 April 2008

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**CONDITION 7 NOTIFICATION: Acceptance of large sized packets presented in rectangular shaped packaging within maximum cylindrical dimensions**

Dear Philip,

I am writing to notify you, under Condition 7 of Royal Mail's Licence, of a slight change to the general conditions of access, and more specifically to the accepted maximum packet format dimensions.

Current packet size specifications require that a customer posting an item larger than 610mm x 460mm x 460mm cannot have their item accepted if presented in a rectangular shaped package. However, such an item can be sent packaged as a cylinder that has a maximum rolled dimension length of 900mm, and maximum dimension of length plus twice diameter being 1,040mm. Royal Mail wishes to relax this rigid demand in order to make the presentation of long rectangular packets possible without the need to be ensconced within a cylinder.

Following the consideration of customer feedback, Royal Mail will amend the current cylindrical presentational requirement for long packets, in order to newly permit the acceptance of items that are either squarely or rectangularly cuboid in shape. All such items at their widest point must still fit within the diameter of within the maximum allowable cylindrical dimensions.

The anticipated impact of this change will manifest itself on all aspects of the network in the eased handling of packets, especially in circumstances where customers have been obliged to employ specifically designed, rolled packaging for their rectangular items in order to comply with the cylinder specification. These items will be allowed to change to the easier-to-assemble rectangular shapes so long as they remain within the maximum permissible cylindrical dimensions.

Cont...

To confirm, there will be no change made to the maximum size limits for all Royal Mail packet products. These will remain as before.

This adjustment to access requirements for our packet products will go live from 28 July 2008. Changes to Terms and Condition will be made by this date.

A copy of this letter has been sent to Postwatch and will be published on Royal Mail's website within four working days.

Yours sincerely,

A handwritten signature in black ink, reading "M Waples", is displayed on a light grey rectangular background.

Mark Waples  
Regulation & Commercial Policy Manager